



## It's Time to Graduate

**No matter how long it's been** since you attended high school, it's never too late to earn your diploma or GED.

**We want you to succeed, and provide:**

- A Learning Lab with computers for your use
- Tutors in reading, writing, math, science, social studies, and test-taking
- Online classes to complete ones you've missed
- Connections with local employers
- Opportunities to help you explore career options, earn industry credentials, and get real-world job skills.

**Our services are free**, but because we receive federal and state funding, there are eligibility requirements. When we meet, we'll explain which services are available to you.

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**Not finishing school doesn't mean your opportunity to learn has passed you by — or that you can't advance in a career of your choice.**

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**Each year in Michigan**, more than 20% of students drop out of high school for many reasons: they feel left out, are behind a grade or two, have new family responsibilities, are homeless, or struggle with other difficult living situations. It's understandable that these students need extra help to learn and succeed.

**We totally get it**—for many years, we've helped adults like you earn their GED/ diplomas and go on to better jobs and lives.

**That's what we're here to do for you.**

**Help2Finish.com**

## About Livingston ESA

**Livingston ESA (LESA)** is one of Michigan's 56 educational service agencies. LESA doesn't operate Livingston County schools directly. Instead, we provide services that make our schools more effective, efficient, accountable, and of greater help to the students who need it most.

**We serve more than 30,000 students** and 2,300 educators in five public school districts—Brighton, Fowlerville, Hartand, Howell, and Pinckney—as well as charter and private schools. We help our schools:

- Improve the quality of education
- Broaden student services
- Enhance the skills of teachers and staff
- Streamline transportation.

We also help prepare students for the workplace or college and provide an on-campus learning space, Pathway School, for students with disabilities.



1425 W. Grand River Avenue • Howell, MI 48843  
517.546.5550 • [LivingstonESA.org](http://LivingstonESA.org)



ADULT EDUCATION

**DIPLOMA OR GED**

# Get Help to Graduate



**Help2Finish.com**



## Earning Your Diploma

A high school diploma opens up a world of possibilities including military service, college admission, workforce opportunities and more.

**The process is easy.** It starts with a meeting at our Learning Lab, where you'll take some tests to determine your education level and skills. Then we will:

- Request transcripts from your past schools to verify the classes you've taken and the ones you need to complete
- Design your graduation plan, which may include both basic education and high school completion classes
- Prepare a weekly study schedule (you must complete at least 40 hours each year)
- Arrange for a tutor if you would like
- Keep in touch to see how well you're doing and help you stay on track.

**How long it takes** to earn your diploma depends on how many credits you need. Your diploma will be issued from a partnering school district. Once you've completed the requirements.

**It's never too late to get your high school diploma, and you might be closer than you think.**

## Earning Your GED

A General Education Diploma, or GED, is the minimum most employers require to advance in your field. You'll also need at least a GED to apply to trade or technical schools or take the college entrance exam.

The GED prep courses and final test cover four core subjects:

- Mathematics
- Science
- Language Arts
- Social Studies

You work online at your own pace, so each prep course takes, on average, between 3–6 weeks to complete. There are also practice tests you can take as often as you want. We can help you sign up for and schedule your GED tests once you're ready.



**GED.com is your online hub for preparing and passing the GED test.**

## Free Learning Lab

**Drop in to our Learning Lab** to get one-on-one help from certified teachers in the subjects you'll need to graduate or pass the GED. There are computers for you to take your prep classes online or we can give you printed GED prep materials.

You can also get one-on-one help in the lab from a tutor through our partnership with **Livingston County Literacy Coalition**.

The lab is in the Livingston Educational Service Agency building at 1425 W. Grand River Avenue in Howell. Follow the WAY+ Program signs and go in the WAY+ entrance.



## Work/Learning Connection

**It's as true today as it ever was:** The more you learn, the more you earn.

Through our partnership with **Michigan Works! Southeast**, you can get help searching for jobs and gain the technical skills and certifications employers are looking for.

**We work with local businesses** to build employees' basic skills, even if they have a diploma or GED, so they can better succeed in their current job and move on to greater responsibilities.

Call us at **517.980.2045** to set up a meeting at your location to find out what services are best suited to your needs.

## Spread the Word

We encourage community agencies and professionals to tell people about our services. Have them call **517.540.6890**.



**To learn more and get started, call or text Livingston ESA at 517.980.2045.**