



Permission is hereby granted for _____ to go on any field trips or activities planned for his/her class by school personnel. I understand that all reasonable care will be taken to insure adequate supervision and safety precautions.

I understand that I, or the person with whom my son/daughter resides, will be notified prior to any field trips as to the date and type of excursion. I understand that transportation for these trips may be provided by a school bus.

I also understand any person or family member not employed with the Livingston ESA who wishes to attend a field trip, or other activity with students, must first complete a **Parent & Volunteer Affidavit** allowing the Livingston ESA to complete a **Fingerprint or State of Michigan ICHAT background check**. Classroom staff will be notified of approval or denial only. The **Parent & Volunteer Affidavit** form is attached. If you are in need of additional copies, please feel free to contact the classroom teacher, or the Pathway office, at 517-546-3030.

Parent / Guardian Name: _____

Parent / Guardian Telephone Number: _____

Electronic Signature Agreement: By selecting the "I Accept" button, you are signing this document electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this document. You further agree that your signature on this document is as valid as if you signed the document in writing. I Accept.

Signature: _____

Date Signed: _____
[mm/dd/yyyy]

In order to ensure the protection of children in the care of the Livingston Educational Service Agency, school policy requires, prior to any and all persons providing a volunteer service at the school, or for any function conducted by the school, all potential volunteers complete a Fingerprint or State of Michigan ICHAT background check. ***Any applicant declining to complete a "Background Check Acknowledgment Form" will not be considered.***

PERSONAL INFORMATION

Full Printed Name: _____

Maiden name or other name(s) previously used: _____

DOB: _____ Sex: _____ Eye Color: _____ Hair Color: _____ Height: _____
[mm/dd/yyyy]

Date and / or Duration of Scheduled Assignment: _____

CRIMINAL HISTORY INFORMATION

1) Have you previously requested a student teaching / intern assignment at the Livingston Educational Service Agency?

Yes No

2) Have you ever pled guilty, or been convicted of a felony in a state or federal court?

Yes No

Date and state offense/conviction occurred: _____

If yes, provide a detailed description of the conviction: _____

3) Have you ever pled guilty, or been convicted of a misdemeanor in a state or federal court?

Yes No

Date and state offense/misdemeanor occurred: _____

If yes, provide a detailed description of the conviction: _____

4) Are you the subject of a current criminal investigation or have pending charges against you?

Yes No

Date and state the investigation is ongoing: _____

If yes, provide a detailed description of the investigation or pending charges: _____

BACKGROUND CHECK ACKNOWLEDGMENT FORM *(cont'd)*

The Livingston Educational Service Agency reserves the right to "approve" or "deny" any volunteer service upon review of the background check returned. The determination will be based upon the individual's fitness to have responsibility for the safety and wellbeing of children. Providing false information, or information contradicting to the background check information, is grounds for immediate volunteer denial.

By affixing your signature to this form you acknowledge your statements are to be true and give full consent to complete the requested background check.

Electronic Signature Agreement: By selecting the "I Accept" button, you are signing this document electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this document. You further agree that your signature on this document is as valid as if you signed the document in writing.

I Accept.

Signature: _____

Date Signed: _____
[mm/dd/yyyy]

Questions or concerns, please contact:

Mandy Rutzel
Human Resources
MandyRutzel@LivingstonESA.org